

**QUITTAPAHILLA WATERSHED ASSOCIATION**  
**Meeting Minutes**  
**Annville Town Hall**  
**September 17, 2019**

Present: Mike Schroeder, Karen Feather, Kent Crawford, Alicia Norris, Russ Collins, Dave Lasky, Ann Lasky, Joseph Connor

The meeting opened at 7:02 p.m.

1. The minutes of the 20 August meeting were approved, with one small revision of the draft minutes on item 10 requested by Kent.
2. Russ provided an update on Snitz Creek Project 2. He talked to the reluctant landowners last week and they are still holding out; Rocky is investigating a potential MS4 contribution to the project by Cornwall Borough. One option would be to purchase the two acres from the landowners for wetlands construction. Discussions are ongoing.
3. Mike reported that he has not yet been able to get a hold of Laurie Crawford at The Lebanon Valley Conservancy (TLVC) regarding the revised MOU; he will keep trying.
4. Mike reported no updates on Beck Creek Project 6.
5. Mike reported that the Snitz Creek Project 3 proposal has been submitted for EPA 319 funding.
6. Russ reported that he's still working on securing landowner permissions for Snitz Creek Project 4.
7. Mike reported that we now have \$7,031 for the purchase of monitoring equipment (\$5531 from the Lebanon County Stormwater Consortium and \$1,500 from Trout Unlimited). Kent described a multiparameter monitoring device. Russ noted that the Stroud Water Research Center has an abundance of high quality water monitoring equipment.
8. Kent inquired about the equipment lent to summer interns Sara Burke and Michael Yanchuck; Mike reported that they dropped the equipment off at the Town Hall & he picked it up (survey rod & measuring tape belong to TU) and will deliver it to Kent.
9. Russ volunteered to collect geomorphic assessment data on the one property on Bachman Run that summer interns Sara & Michael were unable to access due to lack of landowner permission.
10. Kent raised the prospect of expanding our summer internship program to make it into more of a full-time summer job. Doing so would require an estimated \$10,000 to \$15,000. Various funding possibilities were discussed.
11. It was agreed that the focus of our Summer 2020 Interns will be Killinger Creek.
12. Russ reported on the PA Fish & Boat Commission's Tulpehocken / Quittapahilla Watershed Enhancement Program grant opportunity, noting that he has been in discussions with two landowners on Bachman Run near Rt. 322, approximately 2,800 linear feet, at an estimated cost of approximately \$140,000 for design and construction. He is preparing the proposal now, with a deadline of Oct. 18. Kent suggested soliciting letters of support from South Annville Township; Annville Township; the Lebanon County Conservation District; the Palmyra Sportsmen Association; the Leb. Co. Stormwater Consortium; and NRCS.

13. Kent noted that funding opportunities are also available from the National Fish & Wildlife Foundation.
14. Kent provided a summary of the current status of our monitoring program. He noted that he has been in discussions with Associate Professor of Biology at Lebanon Valley College Becky Urban about biological monitoring, in collaboration with PA-DEP; that it will be up to the QWA to measure water quality; that he is meeting with Rocky on Friday to finalize the station locations, after which he and Joseph will undertake reconnaissance of the stations and visually evaluate them. Kent also noted that Stephan Vegoe has asked for a brief announcement soliciting volunteer monitors to be placed in the next DFTU newsletter.
15. Russ reported that we have a huge pile of large rocks to choose from for various projects in the new housing development off Rt. 934 and Louser Road in South Annville Township, at an estimated value (if purchased directly) of \$80,000; he estimates a cost of \$15,000 to haul to Cornwall Borough for Snitz Creek Projects 2 and 3.
16. Mike inquired about Ann's solicitation of volunteers to serve on the Swatara Creek Watershed Association, since she is stepping down from the Board, but since the SCWA meets during working hours, no volunteers were forthcoming.

The meeting adjourned at 8:09 p.m.

Respectfully submitted,

Michael Schroeder, Secretary Pro Tem

## Memorandum of Understanding

Between

The Lebanon Valley Conservancy, Inc. & the Quittapahilla Watershed Association

*Whereas, The Lebanon Valley Conservancy (TLVC)* holds as its mission the preservation of the unique cultural, historical and environmental heritage of our region for the benefit of present and future generations; and

*Whereas, the Quittapahilla Watershed Association (QWA)* holds as its mission to improve the water quality of Quittapahilla Creek & its tributaries; to raise public awareness about the watershed's importance to the local quality of life and to the Chesapeake Bay watershed; and to encourage citizens, organizations & businesses in Lebanon County to help maintain the health & viability of the watershed's streams & ecosystems; and

*Whereas, the cooperation of these two organization will provide mutual benefits derived from the different strengths each group brings to facilitate the enhancement of the Quittapahilla watershed;*

*Therefore, TLVC* does hereby agree to embrace the **QWA** as a working partner and to provide administrative assistance where plausible. It is the desire of both organizations that **TLVC** will be the financial conduit for funds that will be maintained for the joint watershed projects entered into by the aforementioned two parties. The mailing address of the **QWA** is 189 School House Lane, Annville, PA 17003 and the watershed association files will be maintained at this location.

*And further, the QWA* shall provide monthly reports that reflect the activities of any grants or other joint activities of the two groups to **TLVC** Board of Directors, and present project proposals for the review and approval of **TLVC** Board of Directors.

Proposed grants where **TLVC** will be asked to be the sponsoring partner shall be coordinated by the following procedure and guidelines.

1. In most cases, the **TLVC** will be given the first right of refusal for anticipated **QWA** projects. If **TLVC** does not have the capacity to sponsor the grant, the **QWA** will ask another partner to sponsor.
2. In advance of **TLVC**'s monthly meeting, the **QWA** will provide the proposed grant details including:
  - a. Dollar amount of the grant and whether administrative cost can be included;
  - b. Matching fund requirements, both cash and in-kind;
  - c. Application due date and start and finish dates for the grant period;
  - d. Work required, copy of grant proposal and who will be responsible for the tasks.
3. Once reviewed and voted on by **TLVC** Board of Directors, the Conservancy will notify the **QWA** in writing of its decision.

Signed this \_\_\_\_\_ day of \_\_\_\_\_ 2019.

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Edward Gibble, President  
The Lebanon Valley Conservancy

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Michael Schroeder  
Quittapahilla Watershed Association